



# MEMBRANE SWITCH OVERLAY EMBOSING ORDER FORM

Please check off type of application and complete boxes 1 -8. For E-mail orders please remember to fax this form and a proof of your file to 989-725-8084. Ordering E-mail: imaging@owosso.com

## 800-444-5552

### Two Production Days Required

Acct # \_\_\_\_\_  I am a new customer  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_

Ship To: \_\_\_\_\_

Date \_\_\_\_\_

P.O.# \_\_\_\_\_

Date Required \_\_\_\_\_

Contact Person \_\_\_\_\_

E-Mail \_\_\_\_\_

Quantity of Dies \_\_\_\_\_

<b>1. METAL CHOICE</b> <b>MALE Die:</b> <input type="checkbox"/> 16 Gauge (.064"/1.63mm) <input type="checkbox"/> 11pt (.153"/3.86mm) <input type="checkbox"/> 1/4" (.250"/6.35mm)  <b>FEMALE Die</b> <input type="checkbox"/> 11 Pt (.153"/3.86mm) <input type="checkbox"/> 1/4" (.250"/6.35mm)	<b>2. TYPE OF DIE</b> <input type="checkbox"/> Male Only <input type="checkbox"/> Female Only <input type="checkbox"/> Male/Female Set  <b>3. JOB MATERIAL</b> <input type="checkbox"/> Polycarbonate <input type="checkbox"/> Polyester <input type="checkbox"/> Other _____ <b>THICKNESS:</b> <input type="checkbox"/> 5 mil <input type="checkbox"/> 7 mil <input type="checkbox"/> 10 mil <input type="checkbox"/> Other ____ mil Additional thickness of ink, coatings, adhesives, etc.: _____ mil	<b>6. SHIPPING INSTRUCTIONS</b> * Shipped UPS Ground if no other shipping instructions are provided. Delivery times are standard times only, check availability in your area. <b>UPS</b> <input type="checkbox"/> Ground * <input type="checkbox"/> Next Day Air (10:30am) <input type="checkbox"/> NDA - Saver (3pm) <input type="checkbox"/> 2 <sup>nd</sup> Day Air <input type="checkbox"/> 2 <sup>nd</sup> Day Air AM (noon) <input type="checkbox"/> 3 Day Select <input type="checkbox"/> NDA Early AM (8:30am-where available) <input type="checkbox"/> Saturday Delivery <input type="checkbox"/> Direct Billing Acct#: _____
<b>4. FINISHING</b> <b>Mark all that apply</b> <input type="checkbox"/> Finished PLATE SIZE _____  Please include crop marks on your negatives or copy to indicate exact die size and trimming requirements. <input type="checkbox"/> Register Pins Quantity _____ Location _____ <input type="checkbox"/> Bevel Edge Degree _____	<b>5. ETCH DEPTH</b> <input type="checkbox"/> Depth for MALE _____ Is "spring back included? <input type="checkbox"/> YES <input type="checkbox"/> NO Approximately .006"/0.15mm for polycarbonate, .010"/0.25mm for polyester.  <b>What embossing height do you want to achieve?</b> _____ Embossing height should not be higher than 2.5 times the material thickness.	<b>FED EX</b> <input type="checkbox"/> Priority (10:30 am) <input type="checkbox"/> Standard (5 pm) <input type="checkbox"/> 2 day <input type="checkbox"/> Saver (3 Day) <input type="checkbox"/> First Overnight (8:30am) <input type="checkbox"/> Saturday Delivery <input type="checkbox"/> Direct Billing Acct#: _____
<b>7. ELECTRONIC FILE INFORMATION</b> <b>Platform:</b> <input type="checkbox"/> MAC <input type="checkbox"/> PC <b>File Name</b> _____ <b>Design Format:</b> <input type="checkbox"/> Illustrator <input type="checkbox"/> Freehand <input type="checkbox"/> Quark <input type="checkbox"/> MSWord <input type="checkbox"/> Pagemaker <input type="checkbox"/> CorelDraw <input type="checkbox"/> Other _____	<b>8. METHOD OF PAYMENT</b> <input type="checkbox"/> Credit Card <input type="checkbox"/> COD All orders must be paid by credit card or COD until credit is established. <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover _____ Name _____ Exp. Date __/__/____ Signature _____ <input type="checkbox"/> Invoice my company - credit is established	<b>SPECIAL INSTRUCTIONS</b> _____ _____

Owosso Graphic Arts, Inc. • 151 N. Delaney Rd. • Owosso, MI 48867 800-444-5552

OWOSSO is committed to product quality and customer satisfaction. Please examine your order immediately upon arrival. Inquiries concerning defects, errors, or shortages need to be made within 10 working days of the receipt of your order. If there is a manufacturing defect in the die, we will replace it immediately at no charge. Warranty covers replacement of the die only that has a manufacturing defect. OWOSSO is not liable for any other warranties, expressed or implied, or for damages which may be direct, incidental or consequential to use of the dies. Dies made from incomplete or miss-marked instructions do not qualify for no-charge warranty replacement.